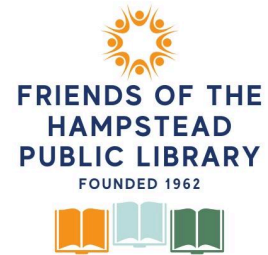


Meeting Minutes

August 22, 2025

6:30pm – Sweet Baby Vineyard



1. Meeting Called to Order at 6:39pm.

Present: President Nick Mancusi, Vice President Lisa Hodge, Treasurer Kara Buteau, Secretary June Lahey, Trustees Liaison Carol Cipriano, Library Liaison Emily Wentworth, Thrift Shop Manager Sue Mancusi, members Barbara Stilwell, Donna Capern, Michael Capern, Nagaraj Bukkapatnam, Kelly Bartlett (left at 7:27pm), Kris Barney (joined at 6:44pm), and Library Director Kate Thomas.

2. President's Report

- Nick thanked the members for a great year as a group and in the thrift shop.

3. Secretary's Report

- Motion to approve the minutes of the June 12, 2025 meeting made by Sue, seconded by Lisa, all in favor.

4. Treasurer's Report

- During the third quarter (March-May) the thrift shop made \$5,474, total income including donations and membership dues was \$5,660.31. Ending balance was \$51,042.
- During June and July the thrift shop brought in \$5,051.50.
- Motion to approve the treasurer's report made by Donna, seconded by Emily, all in favor.

5. Vice President's Report

- In preparation for the membership meeting, Lisa made a motion via email on August 10, 2025 to spend up to \$50 on snacks, seconded by Emily, passed with 5 yeas.
- Lisa is working on sending the membership letters out in the next week.
- The Friends' Facebook following is up to 471 members.

6. Library Liaison's Report

- Since the last meeting, Emily made a motion via email on July 9, 2025 for \$180 for additional Butterfly Place passes, seconded by June, passed with 5 yeas.
- Emily shared a thank you note from Megan for funding the 2025 Summer Reading Program.
- Emily read a letter from Julie requesting funds for 3 programs: \$200 for the First Congregational Church of Pelham English Handbell Choir, \$125 for Joyce Bertolino's tea program in December, and up to \$300 for Kari Allard from Shady Hill Greenhouse centerpiece program. Lisa made a motion to fund \$200 for the English Handbell Choir, seconded by Sue, all in favor. Sue made a motion to fund 3 upcoming tea programs at \$150 each, seconded by Donna, all in favor. Kara made a motion to fund up to \$300 for the Kari Allard holiday centerpiece program, seconded by Lisa, all in favor.
- The library is requesting \$95.48 for the purchase of a metal detector and car OBD2 scanner to add to the tools and toys collection. Motion to approve funds for metal detector and car scanner made by Donna, seconded by Sue, all in favor.

7. Trustees Liaison's Report

- The Trustees are thankful for the work of the Friends and the great things they provide for the library.

8. Thrift Shop Manager's Report

- Sue is pleased with the team of volunteers at the thrift shop. They continue to get great donations to sell in the shop.

Old Business

9. Fundraising Committee

- The Holiday Sale was moved to September 6, 2025 9am-1pm at the library. Lisa has been promoting it on Facebook and the Eagle Tribune will print some information on it soon.
- Lisa set up a program at Get On Board in East Hampstead for November, 2025. The Friends will make a portion of the proceeds from people making crafts that night.

10. Credit Card Machine Update

- Since the last meeting, Lisa made a motion via email on August 10, 2025 that we move forward with Square as our credit card processing solution. This means setting up an account, getting the free app set up, and receiving one free card reader and purchasing additional card readers up to \$20, seconded by Emily, passed with 5 yeas. Lisa made a motion that we put out feelers in the community through August 31st for a used iPad that can be used as our in-shop terminal. If we do not have an acceptable tablet donated by August 31st, then we approve the spending of up to \$400 for a tablet solution (basic iPad or lesser-cost option), seconded by Emily, passed with 5 yeas. Lisa made a motion to use the Square tap/swipe OR link options to be available for the 2025-26 membership season, paying all Square fees as needed. After we collect metrics on renewals, we can revisit for the next year to see if we need to adjust, seconded by Emily, passed with 5 yeas.
- A WiFi extender has been added to the stairwell of the library allowing for internet connection in the thrift shop.
- Nick's wife donated an iPad mini to the Friends to get them started in the thrift shop.
- The credit system will hopefully be ready in the coming months.

11. Casino Donations

- The Friends have made a connection at the casino and are working on putting together the application.

New Business

12. Elections

- Emily made a motion to elect Danielle Cayer as Secretary, seconded by Lisa, all in favor.

13. 2025/2026 Year Meeting Schedule

- December 11, 2025 6:30pm
- March 12, 2026 6:30pm

- June 11, 2026 6:30pm
- Membership Meeting August 20, 2026 6:30pm
- Upcoming Strategic Planning Meeting October 4, 2025 1pm

13. Donations

- The Friends received a check for \$5,000 from a library patron with intent to help fund Libby and Hoopla at the library.

15. Next Meeting

- **December 11, 2025 @ 6:30pm**

16. Motion to Adjourn

Motion made by Sue, seconded by Emily, all in favor, meeting adjourned 7:49pm.

Minutes prepared by Emily Wentworth for Secretary June Lahey.