



Board of Trustees  
 Meeting Minutes  
 Tuesday December 30, 2025 2 PM

1. Meeting called to order at 2 pm. Present are Trustees Natalie Gallo, Al Cipriano, Ronnie Shelley, Donna Capern; Kate Thomas, Library Director.
2. Kate presented the 2025 funds that need to be encumbered due to contracts and invoices we don't have yet. Items are: books delayed in shipping, new elevator cables, remainder balance for UV protection window films, replacement tables for study rooms, 2 replacement sump pumps, remainder of labor for new security cameras, Kate's flight to PLA conference, and the costs for the final invoice for replacement tables in the Crowley Room. Al made a motion to encumber \$21,319.59 from 2025 budgeted funds for planned expenses in 2026. Donna seconded. Unanimously approved. See attached for list items.
3. Treasurer's Report Al noted that he will miss the January 20 meeting so he will present the investment figures at the February 17, 2026 meeting.
4. Meeting adjourned: Motion to adjourn at 2:38pm by Ronnie, Seconded by Donna. Unanimously approved.

Next regular meeting Tuesday January 20, 2026, at 1PM

Julie	56.54
Merrily	629.71
Megan	898.01
janet	173.14
Total Books to encumber	1757.4
elevator cables	3200
remainder of window films	3846
tables for study rooms	1516.27
sump pumps	3450
remainder of labor for cameras	400
flight for Kate to Conference	549.92
crowley room tables	6600
total needed to encumber	21319.59