

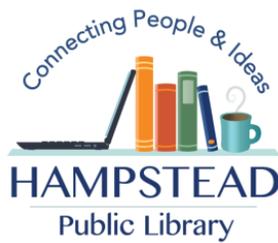
Board of Trustees
Meeting Minutes
Tuesday January 20, 2026 1 PM

Monthly meeting called to order at 1pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Theresa McTammany, Donna Capern; Friends Liaison Carol Cipriano; Director Kate Thomas; minutes Emily Wentworth.

Visitor comments and questions- none.

Friends of the Library Update- Thrift shop made \$2,081 in the past month. The next meeting will be March 12, 2026 at 6pm at the library.

1. Approve minutes from the December 16th and December 30th, 2025 meetings. Motion to approve made by Theresa, seconded by Donna, all in favor.
2. Director's Report- Kate shared her report.
 - a. Stats- 2025 showed an increase in website traffic and patron visits compared to 2024. 6,359 people attended programming at the library in 2025.
3. Treasurer's Report
 - a. Budget- Funds were encumbered to pay the remainder of book orders for 2025. The utility line item was underspent; oil and electricity costs were overestimated.
 - b. Investments- Edward Jones dividends totaled \$3,717.19. End of year balance was \$52,246.16, total return for the last quarter was 0.98%, and total return for 2025 was 12.27%. 24Wealth dividends totaled 1,846.38. End of year balance was \$88,088.26, total return for the last quarter was 1.18%, and total returns for 2025 was 9.27%. Chiraag Kirpalani is the new contact for the library accounts with 24Wealth. Al will be in contact with him to set up a visit for the March trustees meeting.
4. Old Business
 - a. Review MOU with Town- changes were made to the MOU as discussed at the previous meeting. Kate decided to keep the responsibility of roof snow removal under the library after discussing with Matt Sullivan at the DPW, the Board agreed. Motion to share the draft of the MOU with the Select Board for their revision made by Ronnie, seconded by, Theresa, all in favor.
 - b. Policy updates- Motion to accept The Confidentiality Policy made by Donna, seconded by Al, all in favor.
5. New Business
 - a. Security Camera Policy- The Trustees suggested looking into retaining footage for 30 days rather than 2 weeks, this will be discussed with the camera vendor. Kate will share the



policy with the town lawyer and discuss proper law enforcement access to security footage.

- b. Sealed minutes review- Motion to unseal the minutes from the following dates: March 31, 2016, November 14, 2012, September 5, 2012, June 20, 2012, December 12, 2012, May 30th, 2012, February 20, 2013, December 17, 2013, July 15, 2013, August 20, 2014, September 17, 2014 and keep the minutes from February 2, 2011 sealed due to an employee named in a personnel matter. Motion made by Theresa, seconded by Al, all in favor.
 - c. Email communications- Al is concerned about matters being discussed by the Board via email. In the future, the Board will have a separate meeting to discuss matters between regular meetings.
 - d. Review non-resident card costs- Motion to keep the costs for non-resident cards at \$80 for a year and \$30 for 3 months made by Theresa, seconded by Donna, all in favor.
6. Donations by groups or individuals. Motion to accept donations in memory, money in the donation jar, and books, audios and videos from various individuals made by Ronnie, seconded by Donna, all in favor.
- a. Acceptance of donations in memory
 - b. Money in donation jar
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals: Several patrons donated money at the end of the year and in early January. \$1000, \$100, \$250, and \$300. Our interest income from the Trustee of the Trust Funds for the town totaled \$713.86. Motion to accept donations from individuals made by Donna, seconded by Al, all in favor.
7. Correspondence- none.
8. Meeting adjourned: Motion to adjourn made by Ronnie, seconded by Theresa, all in favor.
Meeting adjourned at 2:29PM.

Next regular meeting Tuesday, February 17, 2026, at 1PM