



Board of Trustees
Meeting Minutes
Tuesday November 18, 2025 1 PM

Monthly meeting called to order at 1PM. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Bob O'Brien, Theresa McTammany; Alternate Trustee Donna Capern; Friends Liaison Carol Cipriano; Select Board Liaison Joe Guthrie joined at 1:10pm; Director Kate Thomas; minutes Emily Wentworth.

Visitor comments and questions- none.

Friends of the Library Update- The thrift shop brought in over \$25,000 in their last fiscal year. They have recently started accepting credit cards. In the past month, they have made over \$3,000. The Friends hosted an ornament fundraiser last Saturday at Get on Board, there were at least 20 people who attended. The next meeting will be December 11 at 6:30pm. The Friends will be part of the Hampstead Christmas Parade on December 14th. On December 17th, the Friends will get a portion of the profit from tickets sold at LaBelle lights.

1. Approve minutes from the October 21, 2025 meeting. Motion to approve minutes made by Theresa, seconded by Bob, all in favor.
2. Director's Report- Kate shared her report.
 - a. Stats- Meeting room usage continues to increase as well as patron visits to the library. There were 24 new patrons signed up in October.
3. Treasurer's Report
 - a. Budget- on track for 2025.
 - b. December 8th is the final review of the budget with the Select Board at Town Hall.
4. Old Business
 - a. Water added to library- the DPW director is waiting for final commitment from HAWC.
5. New Business
 - a. Review MOU with Town- Trustees and Kate will make notes on changes to discuss at the next meeting.
 - b. Partnership with food bank- HPL is dispersing meals from Heaven's Kitchen. There continues to be a permanent drop bin in the entryway of the library for pantry donations that go to St. Anne's.



6. Donations by groups or individuals. Motion to accept all donation made by AI, seconded by Ronnie, all in favor.
 - a. Acceptance of donations in memory
 - b. Money in donation jar
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals
7. Correspondence- Bob shared a letter of resignation to the board. Motion for Donna Capern to replace Bob O'Brien for the remainder of his term made by Ronnie, seconded by Natalie, all in favor.
8. Meeting adjourned: Motion to adjourn made by Theresa, seconded by Bob, all in favor. Meeting adjourned at 2:19pm.

Next regular meeting Tuesday December 16, 2025, at 1PM