



Board of Trustees
Meeting Minutes
Tuesday October 21, 2025 1 PM

Monthly meeting called to order 1:00pm. In attendance Trustees Natalie Gallo, Veronica Shelley, Al Cipriano, Bob O'Brien, Theresa McTammany; Alternate Trustee Donna Capern (minutes); Friends Liaison Carol Cipriano; Select Board Liaison Joe Guthrie; Director Kate Thomas.

Visitor comments and questions -Chris Adams and Emily French from Edward Jones discussed our 3rd quarter results and provided a market update.

Friends of the Library Update – Carol Cipriano

Elaine David Thrift Shop took in \$3700 in the past month; now accepting credit cards. Addressing annual reporting compliance issues with State of NH.

1. Approve minutes from the September 16 and 26, 2025 meetings.
Moved Al Cipriano
Seconded Bob O'Brien
Unanimously approved
2. Director's Report- Kate shared her report.
 - a. Stats
Patron visits Sept. 4001
Total meeting room use 64
254 reference, readers' advisory and technology
Total circ 3547 items
Total electronic circulation 1836
 - b. Suggestion box bright spots: hot tub, Thrift Shop positivity, need more tables downstairs
 - c. Presented 2026 budget to the Select Board, well received. Health insurance costs will be less than expected
 - d. Sue Crump hired, replacing April
 - e. Second floor a/c replaced, thank you to Hampstead Lions
 - f. Matt Bowden reviewed and offered feedback on end of year budget presentation
 - g. Upcoming Energy Audit (free from Eversource) will advise on insulating attic
 - h. Received estimates from security companies, quote for connecting fire suppression
Moved by Ronnie to waive the requirement to invoke RFP process for indoor fire suppression system in favor of staying with current vendor, as recommended by Director
Second Theresa
Unanimously Approved



- i. Baker & Taylor, the library's major book purchasing supplier, has closed unexpectedly; collections staff are researching alternates that may offer a similar discount, features, and service.
- j. PLA Conference 2026 in Minneapolis – Director would like to attend, using early bird discounts. Fits within budget and Trustees approve.

3. Treasurer's Report

- a. Budget-2026- updates since last meeting
- b. Quarterly investments report: Twenty-Four Wealth market value \$86,985.80
Rate of return 3.86%
Top two performers were Columbia Research 9.68%, Global X US Infrastructure 9.57%.
Only two accounts showed a loss.
Edward Jones market value \$51,739.50
Rate of return 4.70%
Top two performers Lord Abbett Growth 10.94%, Victory Sycamore 7.07%. No negative accounts.
- c. As recommended by Edward Jones, motion to increase our market value in international investments from 16 to 23% in our Edward Jones portfolio.
Moved AI, Second Theresa
Unanimously approved

4. Old Business - none

5. New Business

- a. Update to Strategic Plan – 2024 Plan updated.
By moving magazines & journals upstairs, we increased non-fiction circulation and awareness of second floor space
Community Calendar provides a major service for town; number of visits increasing
Strengthening connection with Cable Committee; they are funding some programs
Encouraging patrons to bring their library cards for privacy and confidentiality
Borrowing from State Library to enhance and expand collection and services
Ideas from staff:
Considering acquiring a makerspace cart
Considering a delivery route for library materials
Assisting town with assessing and improving communications programs and services
Considering addition of ESL services
- b. HAWC water added to library- Process status
HAWC believes we can accomplish water hookup this year; awaiting date. Town will pay for everything outside the building; Library has to connect fire suppression system. HAWC fee includes connecting inside water to system.



- c. 2026 holiday calendar Discussion on 2026 Library closing schedule.
Moved to accept calendar as presented:
Moved Theresa, Seconded Bob
Unanimously approved
- d. 2026 Library Warrant Article presented by Director
2026 Warrant Article text:
To see if the Town will vote to raise and appropriate \$12,000 (twelve thousand dollars) to be placed in the existing Hampstead Public Library Building Maintenance Non-Capital Reserve Fund.
Moved: to approve warrant article as presented by Director: Al
Seconded: Bob
Unanimously approved

- 6. Donations by groups or individuals.
 - a. Acceptance of donations in memory
 - b. Money in donation jar
 - c. Books, audios & videos from various individuals
 - d. Donations by groups or individuals:
Moved to accept all donations: Bob
Seconded Theresa
Unanimously approved.

7. Correspondence- none

- 8. Meeting adjourned: 2:30pm
Moved Ronnie
Seconded Bob
Unanimously Approved

Next regular meeting Tuesday November 18, 2025 at 1PM