Board of Trustees
Meeting Minutes November 17, 2020 PM

Monthly meeting called to order. Called to order at 2:07 pm. In attendance Trustees Natalie Gallo, Charlene Flaherty, Ronnie Shelley; Alternate Trustees Brian Vass and Theresa McTammany; Select Board liaison Joe Guthrie; Budget Committee Liaison Carol Cipriano; Friends’ Liaison Al Cipriano; Penny Williams from Raymond Area News; Kate Thomas Minutes.

Visitor comments and questions- Al reports that Friends may be looking into masks with library logo.

1. Approve minutes from the October 20, 2020 meeting. Motion to approve by Ronnie, seconded by Charlene. 2 votes approval, Charlene abstained because she wasn’t there.

2. Director’s Report Curbside very popular. Expanded Saturday hours to 1 pm.
   a. Stats- virtual and in person outdoor program attendance increased.

3. Treasurer’s Report – expenses are all down in comparison to past years due to COVID circumstances.

4. Old Business
   a. Update on Phase 3- We’re staying in Phase 3. Increase in cases and holidays coming up make us comfortable with our practices as of now. Unless cases increase too much in Hampstead, we will stay in this phase.
   b. A Staff member’s family member has tested positive so that staff member is staying home and library is monitoring other staff. No exposure with patrons for that staff member.

5. New Business
a. 2021 Calendar - Motion to accept 2021 holiday schedule by Charlene. Seconded by Ronnie. Discussion on clarification on dates. Unanimously approved.

6. Donations by groups or individuals. Motion to accept all as listed below by Ronnie. Seconded by Charlene. Unanimously approved.
   a. Acceptance of donations in memory: $400 in memory of Judy McCabe
   b. Money in donation jar: $0
   c. Books, audios & videos from various individuals
   d. Donations by groups or individuals:

7. Correspondence none

Meeting adjourned: 2:33pm Charlene moved to adjourn. Ronnie seconded. Unanimously approved.
Next meeting: Tuesday, December 15, 2020 2 PM