



Board of Trustees Meeting Minutes  
December 4, 2018 2 PM

Meeting called to order at 2:00PM. In attendance Trustees Natalie Gallo, Bob O'Brien, Charlene Flaherty; Alternate Trustees Brian Vass, Jorge Mesa-Tejada, Charles Fernandes; Director Rosemary Krol.

After discussion of information request by Sally Theriault, Charlene Flaherty moved that the following information be sent prepared.

New Job descriptions and new organization chart be delivered via UBS.

A letter indicating the following -

what is on the USB drive

where minutes of the Trustees Meetings are available publicly

when the meeting notice was emailed to her

Bob O'Brien seconded the motion. Passed unanimously.

Meeting adjourned: Call to adjourn by at 2:35 pm by Bob, seconded by Charlene. Unanimously approved.