



Board of Trustees Meeting Minutes
October 16, 2018 2 PM

Monthly meeting called to order at 2:05PM. In attendance Trustees Natalie Gallo, Bob O'Brien, Charlene Flaherty; Alternate Trustees Brian Vass, Jorge Mesa-Tejada, Charles Fernandes; Director Rosemary Krol; TriTown Times Penny Williams; Minutes Kate Thomas
Visitor comments and questions- none at this time.

1. Approve minutes from September 18, 2018 meeting. Motion to approve by Charlene and seconded by Bob. Unanimously approved.
2. Director's Report presented by Rosemary.
 - a. Stats- During our September library card sign up month we got 101 new patrons. We came in fourth in the statewide competition.
 - b. Nov 1 will be the day that our sprinkler system water tank will be emptied and inspected, then refilled.
 - c. Renovation construction is nearly finished.
3. Treasurer's Report
 - a. Budget Report- Budget is in a good place for this point in the year.
 - b. 2019 Budget- Library warrant article text was presented. Bob will bring this to the town to get on the ballot.
4. Old Business
 - a. Investment Policy
 - b. Project Update
 - i. Garden Path- Rosemary will request a timeline from the town for when the swale/trench will be cleared out to better drain the parking lot, so the garden path can be planned.
 - ii. Workroom renovations are continuing.
 - iii. LED lighting updating will be resumed when workroom renovation is complete.
 - c. Storybook garden policy – motion to approve by Bob, seconded by Charlene. Unanimously approved.

- d. Open House/130th anniversary celebration was a great success. Many positive comments about how the library looked and all that it offers. Nice weather was wonderful for sharing the Garden Clubs' Storybook Garden.
- e. Group picture for the website was taken.
- f. Information for non-resident card holders. Charlene moved to increase non-resident library cards by \$10 a year until we reach \$65. Bob seconded. Unanimously approved.

5. New Business

- a. Meals and Breaks Policy- First reading into record.

6. Donations by groups or individuals- Charlene moved to accept all donations as listed below. Bob seconded. Unanimously.

- a. Acceptance of donations in memory
- b. Money in donation jar: \$19.11
- c. Books, audios & videos from various individuals
- d. Donations by groups or individuals.

7. Correspondence.

- 8. Charlene went to NHLTA regional meeting on October 11. She met with other librarians and trustees. She shared with the group some information about our library's activities that focused on showing off what we offer and how we serve our community. NHLTA and NHMA have resources available to us.

Meeting adjourned: Call to adjourn by at 2:55pm by Bob, seconded by Charlene. Unanimously approved.

Next meeting: Tuesday, November 20, 2018 2 PM