

August 2018 Director's Report

❖ Personnel

- Nancy McMullen, Kate Thomas, Merrily Samuels and Rosemary Krol met with Directors from Atkinson, Sandown and Plaistow. They make up the Southern New Hampshire Library Consortium. Update on the consortium as part of the agenda.
- Final numbers for another very successful Summer Reading Program
 - Adults – 224
 - Middle School – 72
 - Elementary School – 198
 - Attendance at programs – 1,473
- Inventory is complete and now all that's left is clean up on the missing materials.
- Rosemary Krol continues to organize policies and weed out the out-of-date materials.
- Rosemary Krol created the closing calendar for 2019.
- Rosemary Krol started creating the budget for the 2019. It will be ready with just a few adjustments when the time comes.
- Plans continue for the Open House on September 29th.
- Merrily Samuels and Janet Arden have been distributing flyers to the local businesses.
- Jorge Mesa Tejada put out Book Sale signs on various lawns that you've seen around town.

❖ Building

- Stephanie Spyvee arranged to have a contractor come look at the drainage problem and we're waiting for an estimate.
- Stephanie Spyvee also arranged to have a woman who knows plants come to look at the area and she is going to give us ideas for the plantings.
- We are still waiting for the parking lot sign that says "Library Staff Parking Only" to be installed.
- The second floor painting is well underway.
- Bob Higgins has started on the LED light conversion; the Meeting Room is completed.
- We are still waiting for the energy audit before beginning on the plan for the outside of the building.
- Steve Harms did come by and do what he could for the drainage but it doesn't even come close to fixing the problem and it still leaves us with having to clean out that whole area along the side of the building. He said he doesn't have the equipment to get in there and clean it out.